



"Accepting the Challenge"

# Facilities/Transportation Committee Minutes

Thursday, December 10, 2009, 10:00 a.m.  
Board Room, Administration Office

Present: D. Karnes, Chairperson, P. Bartlette, M. Snelling,  
J. Murray (Alternate)  
G. Barnes, Dr. D. Michaels, M. Clark and R. Harkness.  
Regrets: G. Malazdrewicz

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## 1. CALL TO ORDER:

Trustee Karnes, Chairperson called the Committee meeting to order at 10:00 a.m.

## 2. APPROVAL OF AGENDA:

The Facilities/Transportation Committee Agenda was approved as circulated.

## 3. COMMITTEE GOVERNANCE GOAL ITEMS:

NIL

## 4. OTHER COMMITTEE GOVERNANCE MATTERS

### a) **Green Acres School Roof Update**

Mr. Mel Clark, Director of Facilities and Transportation, provided the Committee with an update on the Green Acres School Roof Project noting the tender to go out in January, construction to commence late March with completion for August 1, 2010 and the Green Acres students to be transferred to Riverview School for the April to June period. Mr. Harkness, Supervisor of Transportation, reported that transportation of the Green Acres students to Riverview is being arranged at an estimated cost of approximately \$3,000. The Administration informed the Committee that the total estimated cost of the relocation to Riverview School would be approximately \$10,000 and that support for these costs is being requested from the Public Schools Finance Board as part of the project.

### b) **Fleming School Update**

The Committee was advised that no response had yet been received from the November 17, 2009 meeting with the Public Schools Finance Board representatives regarding the disposal of Fleming School.

### Agreed:

That this matter would be considered when the PSFB response is received.

### c) **Land Exchange – Vincent Massey Property**

The land exchange of the Vincent Massey Property was discussed noting the estimated drainage costs of \$38,200. The Administration informed the Committee of exchanging other Division owned parcels providing for finalization of the property exchange rather than having a further transfer back to the City when the property is no longer required for school purposes.

### Agreed:

It was agreed more information on this matter would be provided at the next Committee meeting.

**d) Meeting with PSFB**

The copy of the minutes of the meeting held with the Public Schools Finance Board representatives on November 17, 2009 was noted. The Committee was advised that no response to the matter discussed at the meeting had yet been received.

**e) Policy Review – Part 9**

The amendments to the transportation policies resulting from the Manitoba Education Pupil Transportation Audit were referenced and agreed to.

**Recommendations:**

That Procedures 9002 – Student Transportation Safety be amended as follows: in second line of part 1a) “provide” should read “provided”.

That Procedures 9003 – Student Conduct on School Buses to be amended as follows:

5. Following the word “requires” add “immediate suspension of bus riding privileges by the Supervisor of Transportation. The”
- 6.1 Change the word “are” to read “for”.

That Regulation 9003 – Student Conduct on School Buses be amended as follows: change the word “exists” in item 7 to “exits”.

That Policy 9014 – School Bus Routes be amended as follows: change “of” in last sentence of first paragraph to “as”.

That Policy 9027 – Vehicle Maintenance and Inspection – Pre-trip and Post-Trip Inspection of School Buses be amended as follows: add the word “route” to the end of paragraph 2.

**5. OPERATIONS INFORMATION**

- The Director of Facilities & Transportation and Supervisor of Transportation responded to Committee inquiries regarding any cold weather issues.
- The Administration updated the Committee regarding the allocation of the playground improvement budget funding and the George Fitton / Harrison play structures.

**6. NEXT REGULAR MEETING: Thursday, January 14, 2010, 10:00 a.m., Board Room**

The meeting adjourned at 12:00 noon

Respectfully submitted,

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D. Karnes, Chair

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P. Bartlette

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J. Murray (Alternate)

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M. Snelling